

## **Minutes of the Meeting of the Board of Directors and Members of the Saddle & Harness Association, Inc.**

The Board of Directors of the **Saddle & Harness Association Inc.**, (“S&H”) held a regular meeting on Thursday, November 8th, 2007 at 7:00 pm., at the Norco Fire Station located at 3902 Hillside Ave., Norco, CA 92860

The following Directors were present and constituted a quorum of the Board:

Jim Kirkpatrick	President
Danell Adams	Vice President
Debbie Dutton	Secretary
Peggy Hosking	Past President

The following Directors were absent:

Jay Toevs	Treasurer
Karen Malcor-Chapman	Historian
Sheila Rappleye	Points, Membership/Sponsorship

The following Advisory Committee members were present:

Deborah Worley, Show Committee; Jennifer Wells, Hospitality; Kathy Bradigan, Show Committee Chair; Ken Shaw, Newsletter/Online updates; Debbie Rice, Show Committee

The following Advisory Committee members were absent:

Phil & Nancy Burbach, website; Betsy Ritchie, Advertising

The following individual/member was present:

Pat Kirkpatrick, Holly Sellen, Heather Paltza, Susan Graham, Leslie Smith, and Molly Rush

Jim Kirkpatrick called the meeting to order at 7:12 pm.

Debbie Dutton distributed copies of the October 11<sup>th</sup> minutes to board members.

### **Motion: Approve October minutes**

Motion was duly made by Debbie D. and seconded by Kathy

Passed Unanimously

**Treasurer's Report:**

There was no Treasurer's Report

**City Liaison Report:**

There was no report

**Old Business:**

**Year End Awards**

Evon Owen has audited the points from Sheila – but there are still some problems in the tabulation. They are being worked out.

Debbie W. is working on the jackets for the 38 class Champions and the chairs for 38 class Reserve Champions. The jackets are \$26 each plus \$2 extra for each size over XL. The chairs are \$25. Linda Cox in Utah has the logo for embroidery on the jackets and chairs. The cost is \$7 for logo, name and class.

Molly is working on the buckles. The large buckles for Division Champions will be \$160 and the smaller ones for Division Reserve Champions will be \$75.

Danell will work on the certificates for the sponsors and volunteers.

Jennifer will find out the sizes needed on the jackets for everyone.

**Motion: Approve purchase of ribbons for Division Champions and Reserve Champions. The 16 ribbons should be less than \$200**

Motion duly made by Peggy and seconded by Jennifer

Passed Unanimously

There was some discussion on use of donation monies. It was suggested that some of the money might be used for the membership.

Debbie D. suggested S& H decals for members.

It was noted that there were 68 horses at the last show.

Having a driving clinic with Terry McFarland was mentioned.

The cost would be \$45.

Ken will send out forms for the banquet and will also get the form on the website. Ken is going to donate gift certificates to Cold Stone Ice Cream for the juniors.

**Motion: Approve Club paying for banquet tickets for 2 show workers.**

Motion duly made by Jennifer and seconded by Ken

Passed Unanimously

**Motion: Approve \$28.20 to reimburse Jennifer.**

Motion duly made by Peggy and seconded by Danell

Passed Unanimously

**Motion: Approve \$22.75 to reimburse Kathy.**

Motion duly made by Peggy and seconded by Ken

Passed Unanimously

**New Business:**

There was discussion on how to encourage pre-entries at the shows.

We need to make it know that we will return checks if they can't attend the show. Also entries can be sent in (postmarked) as last as the Monday before the show and emailed in as late as the Wednesday before the show and then just paid for at the show.

Nominations for 2008 positions must be in for the next board meeting on Dec. 13<sup>th</sup>.

Ken has a developed a list of duties for all of the positions.

There was discussion regarding the election. The ballots will be sent to the P.O. Box and will be counted by 3 people that are not running for positions. The ballots will be numbered. Ken will do the paperwork and mailing. They must be postmarked no later than January 7<sup>th</sup> 2008. They will be sent out right after then Dec. board meeting.

**Motion: Approve mailing out of ballots.**

Motion duly made by Pat G. and seconded by Danell.

Passed Unanimously

There was discussion about sending out a membership packet. This was done in the past. The packet could contain the By-Laws, Show Rules, Membership cards and Club decal.

Sue Graham offered to be the Historian

**Motion: Approve Club paying for the banquet tickets for 2 volunteers.**

Motion duly made by Peggy and seconded by Danell.

Passed Unanimously

**Motion: Approve Adjournment of meeting at 9:05 P.M.**

Motion duly made by Peggy and seconded by Pat G.

Passed Unanimously

Respectfully submitted,

Debbie Dutton

Secretary