

Minutes of the Meeting of the Board of Directors and Members of the Saddle & Harness Association, Inc.

The Board of Directors of the **Saddle & Harness Association Inc.**, (“S&H”) held a regular meeting on Thursday, December 13th, 2007 at 7:00 pm., at the Norco Fire Station located at 3902 Hillside Ave., Norco, CA 92860

The following Directors were present and constituted a quorum of the Board:

Jim Kirkpatrick	President
Danell Adams	Vice President
Jay Toevs	Treasurer
Debbie Dutton	Secretary
Peggy Hosking	Past President
Sheila Rappleye	Points, Membership/Sponsorship

The following Directors were absent:

Karen Malcor-Chapman Historian

The following Advisory Committee members were present:

Deborah Worley, Show Committee; Jennifer Wells, Hospitality; Kathy Bradigan, Show Committee Chair; Ken Shaw, Newsletter/Online updates; Debbie Rice, Show Committee

The following Advisory Committee members were absent:

Phil & Nancy Burbach, website; Betsy Ritchie, Advertising

The following individual/member was present:

Pat Kirkpatrick, Evon Owens, Holly Sellen, Heather Paltza, Susan Graham, Leslie Smith, and Molly Rush

Jim Kirkpatrick called the meeting to order at 7:15 pm.

Debbie Dutton distributed copies of the November 8th minutes to board members.

Motion: Approve October minutes

Motion was duly made by Peggy and seconded by Danell

Passed Unanimously

Treasurer's Report:

The checking account balance from the October meeting was \$8,733.15. Checks were written for \$107.92 to Kathy for the show, for \$206.64 for Ken for the newsletter, for \$20.18 for show supplies, for \$400 for October show officials, for \$335 for drug fees, and for \$36 to South East Ribbons. This left a balance of \$7,622.41. \$2,242.50 was deposited from the show and \$739 from Banquet tickets. This leaves a checking account balance of \$10,603.91 and a total balance of \$15,603.91

An addition \$300 from banquet ticket was given to Jay by Jennifer. Additional checks were written to Kathy for \$22.75 and Debbie W. for \$4.70. Jay noted that we should be getting \$500 back from the city soon and that this would then be given back as a deposit on the 2008 shows.

Motion: Approve treasurer's report and \$335 for drug fees.

Motion was duly made by Peggy and seconded by Danell

Passed Unanimously

Jennifer spent \$171.19 on banquet supplies. Debbie W. needs a check for \$1,163.31 to pay for the 40 chairs for the Class Reserve Champions and Molly needs a check for \$2,370 for the buckles for Champion and Reserve Champion in the Divisions.

Motion: Approve checks for Jennifer, Debbie W. and Molly for these Banquet expenses.

Motion was duly made by Peggy and seconded by Danell

Passed Unanimously

Motion: Approve \$50 for Chamber of Commerce dues.

Motion was duly made by Kathy and seconded by Debbie W.

Passed Unanimously

City Liaison Report:

Pat was not present.

Peggy is on the Ad Hoc committee for the manure issues. She reported on more discussions regarding pricing and noted that it is mandatory for everyone to remove manure. The cost of the scout services is a main topic of discussion.

Old Business:

The show dates for 2008 will be February 17th, March 30th, May 4th, June 29th, July 27th, September 14th and October 26th.

Year End Awards

The total cost for awards will be \$6,217.13 or less. This does not include shipping costs.

There was some discussion on gifts for the volunteers at the shows.

Motion: Approve purchase for key chains for the volunteers – not to exceed \$225.

Motion was duly made by Peggy and seconded by Danell

Passed Unanimously

There was some discussion regarding the use of gift cards for balances due winners of multiple classes or divisions. It was suggested to use Visa cards not American Express cards.

Motion: Approve purchase of Visa gift cards for balances due multiple award winners

Motion duly made by Peggy and seconded by Danell

Passed Unanimously

Motion: Approve 3 free individual memberships to be used in the raffle at the banquet

Motion duly made by Danell and seconded by Peggy

Passed Unanimously

Motion: Approve purchase of 1 name tags instead of 2 free banquet tickets for Debbie McGinnis.

Motion duly made by Danell and seconded by Ken

Passed Unanimously

Motion: Approve \$35 to Molly for the name tags.

Motion duly made by Jennifer and seconded by Ken

Passed Unanimously

Elections

Ken will mail the ballots by December 21st and they must be received at the P.O. Box by January 9th 2008. They must be mailed in to be counted.

A return envelope will be included. Family memberships will receive 2 ballots. Ken will number the ballots and this can be used to confirm if a member's ballot was received.

Nominations:

Jim Kirkpatrick and Danell Adams for President

Peggy Hosking for Vice President

Jennifer Wells-Schmitz and Kathy Bradigan for Treasurer

Debbie Dutton for Secretary

Ken Shaw for Newsletter and online updates

Jennifer Wells-Schmitz for Hospitality

Sue Graham for Historian

Debbie Rice for Show Chairperson

Leslie Smith for Advertising

Evon Owens for Show Points

Debbie Worley for Membership/Sponsorship (Heather Paltza and Holly Sellen will help Debbie at the shows)

Pat Gesler for City Liaison

Karen Malchor-Chapman will do the website

Trish Demers and Bill Johnson will be on the show committee – these are not elected positions – so not on ballot.

There was some more discussion on how to get people to pre-enter and it was decided to leave the fees the same for now and to remind everyone that they can pre-enter and if they can't show at the last minute – their check will be returned to them. They can also email entries in and then pay at the show.

Motion: Approve a check not to exceed \$950 for purchase of the award jackets. Approve a check not to exceed \$200 for embroidery.

Motion duly made by Jennifer and seconded by Danell

Passed Unanimously

The Rules Committee will meet soon.

Jennifer will get new table cloths for the shows.

Motion: Approve Adjournment of meeting at 9:30 P.M.

Motion duly made by Jim and seconded by Debbie W.

Passed Unanimously

Respectfully submitted,

Debbie Dutton, Secretary

